

Village of Monticello

2 Pleasant Street, Monticello, NY 12701
(845) 794-6130 (x301/302), FAX (845) 794-2327

Application for Monticello Rental Permit

Every owner of a rental property shall file with the Building Department of the Village of Monticello the following information:

Street Address of Rental Property: _____

Tax Map Designation Section: _____ Block: _____ Lot: _____ (Found on Tax Bill or Deed)

Owner's Name: _____ Email Address: _____

Owner's Address: _____

Owner's Phone Number: Day _____ Night _____

Total Number of Buildings: _____ Number of Rental Units: _____

If owner does not reside in the Village of Monticello, list name of Management Agency and responsible person who does reside in the Village of Monticello:

Name: _____ Phone: _____

Address: _____

The filing of this statement does not confer any rights to rent or use apartments that were not constructed in accordance with the Code of the Village of Monticello, the Building Code of New York State, the Monticello Rental Law or any other applicable ordinances or laws and for which a Certificate of Occupancy has not been issued.

I affirm under penalty of perjury that I am the owner of the above reference building or I am a duly authorized representative of the owner and that the information provided is true to the best of my knowledge and belief.

Signature: _____ Date: _____

Print Name: _____

APPLICATION FEE: Residential
of Bldgs: _____ x \$125.00 = \$ _____
of Apts: _____ x \$20.00 = \$ _____
Total Fee: \$ _____

APPLICATION FEE: Commercial
of Bldgs: _____ x \$225.00 = \$ _____
of Apts: _____ x \$50.00 = \$ _____
Total Fee: \$ _____

Date Paid: _____ Receipt #: _____

Date Paid: _____ Receipt #: _____